

GNET Integration Guide

1. Ground Alliance users will initially request Ground Alliance Support team at customer.support@netquall.com to enable Citadel Connect integration. This is a one-time setup and applicable only for the Ground Alliance users.
2. Ground Alliance user should register on GNet. Link to register on GNet: <https://gnet.grdd.net/>
3. Registered user will see a Partners option on left hand side.
4. Clicking this will open 4 tabs.
 - **Affiliate Partners:** All the mapped affiliate on GNet portal.
 - **Sent invitations:** This will show the list of all the invitations sent that are not accepted yet.
 - **Received invitations:** This will show all the invitations that are received and not accepted yet.
 - **Search Directory:** Search directory section will help the user to search for an affiliate and send them an invitation to accept or receive bookings.
5. In Ground Alliance system,
 - Ground Alliance user will go to the Accounts tab > Create a company > Select existing affiliate or Create a new one.
 - Change “Exchange Job Via” to Citadel Connect.
 - Add GNet ID under Company Code in Ground Alliance system. (Screenshot below for reference)
 - Create a Sender/Receiver Code.

The screenshot shows the 'Update Company' form for an Affiliate. Key fields include:

- Company Name:** GNet Demo
- Exchange Job Via:** Citadel Connect
- Sender/Receiver Code:** gnettest
- Company Code:** gnettest
- Company Contact Person:** [Empty]
- Company Phone#:** [Empty]
- Company Email Address:** [Empty]
- Rate/Priority:** Select
- Discount(%):** 0.00
- Apply On:** None selected
- Rental Agreement:** Affiliate Agreement
- Currency Settings:** Selected currency to be charged (Market based currency to be charged)
- Affiliate Markup:** [Empty]
- Notes:** Passenger/Trip Preferences
- Sales Agent Setup:** Search [Empty]
- Logo Upload:** Three sections for Company Logo, Other Logo 1, and Other Logo 2, each with dimensions (500 x 500 px), maximum size (2MB), and allowed formats (JPG, JPEG, PNG, GIF).

- Add the Sender/ Receiver code as an Account Number or Customer ID in GNet Partners Profile. (Screenshot below for reference)

Partner Information

GNet ID : gnettest	Account Number or Customer ID of this affiliate in your reservation system (required for receiving reservations)	
Name : GNet TEST (Demo Account)	<input type="text" value="gnettest"/>	
Contact : Jessica Rabbit		
Phone : +13105554343		
Email : support@grdd.net		
Notes :		
<input type="text"/>		
Primary Affiliate	Give Quotation Access	Give Farmhouse Access
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="button" value="Close"/>	<input type="button" value="Save"/>	<input type="button" value="Remove"/>

- Once these steps are completed, Ground Alliance users will click on Test Connection button.
 - If everything is configured correctly, Request will return a success message and integration is ready to use.
 - If shows error, please contact support@citadelconnect.com